

Minutes
Coe Memorial Park Subcommittee
December 2, 2009

Mission Statement

To create within the downtown area of Torrington a first class horticultural oasis in accordance with and strict adherence to the Intent of the Coe Godfrey benefactors and the Coe Family Trust.

Present

Parks and Recreation Superintendent J Brett Simmons
Parks and Recreation Chairperson Patricia Fairchild
Parks and Recreation Commissioners: Dan Lovallo and Jim Pescatore
Coe Memorial Park Subcommittee Members: Susan Coe Holbrook, Margaret Keywan,
Frank Pennington, Dr Isadore Temkin, and Mary Zbell

Absent

Coe Memorial Park Subcommittee Member Marc Trivella
Coe Memorial Park Subcommittee Member Emeritus Robert Driscoll

Patricia Fairchild opened the meeting at 5:15 p.m.

The following amendments were made to the November 4, 2009 minutes

*****(Margaret Keywan once again stated that last year the Subcommittee had received proof of wholesale purchase. Lori Stickney has admitted being seen at Home Depot and that purchases were made there.**

Jeremy Stickney stated that he bid on a project where costs were included and invoices were not called for in the contract.

Margaret Keywan objected asking, "How can wholesale purchase be proven?"

Dr Isadore Temkin asked why we have not seen an "as is" or "design plan as specifically stated in the contract .

Lori responded: "At our last meeting Brett and I discussed that and I am going to do a working plan that will tell you where the existing perennials and where the location for seasonal color like annuals will be. I think that by the December 1-ish meeting you will have something like that.")

A motion was made by Susan Coe Holbrook and seconded by Mary Zbell to accept the amended minutes of the November 4, 2009 meeting. The motion passed unanimously.

Parks and Recreation Superintendent J. Brett Simmons related the following:

- Success of Light Up Main Street on November 27, 2009

- November and December calendar of events at the Civic Center
- Budget Performance Report dated November 30, 2009
- Department of Public Works Capital Improvement Program Project Detail Report Questions by Dr Isadore Temkin. A discussion followed.
- Still River Gardens winterizing and Fall cleanup report
- A single copy of five or six sketches of the gardens in Coe Memorial Park was passed around. Dr. Isadore Temkin questioned the timing of receiving these on this date and not before now. Steve Nocera offered to scan the drawings and forward them by email to the Subcommittee.
- Meeting to be held with Mike Zaharek in regard to border spruce relocation. Cost \$4500 to relocate. Discussion. Tabled to next meeting.

It was noted by Susan Coe Holbrook that in the November minutes of the Park & Recreation that an authorization for a de-humidifier was given with payment coming from a "Rec 200 account". She questioned where the rental fee for the use of the Civic Center was being held for the Trust indicating a percentage of the money charged for programs held at the Civic Center are supposed to come back to the Trust. In addition, Ms. Holbrook asked what percentage of the "Rec 200" belonged to Coe. Chairman Fairchild denies ever seeing any agreement and asked to be furnished with a copy of this rental agreement. This shall be forwarded to her.

The 2010 calendar of meeting dates for the Coe Memorial Park Subcommittee was distributed. A motion by Mary Zbell and seconded by Susan Coe Holbrook to accept the scheduled passed unanimously.

Dr. Isadore Temkin stated that the two committees should have a better working order. When trying to state his reasons he was gaveled by Chairman Fairchild. Refer to tape.

A motion was made by Dr Isadore Temkin and seconded by Mary Zbell to have Susan Coe Holbrook and Margaret Keywan make an appointment with Mayor Ryan Bingham to speak as individuals regarding Coe Memorial Park concerns. The motion passed unanimously.

Susan Coe Holbrook made the statement that she personally would not recommend renewal of Still River Gardens contract as the park was not up to the Subcommittee's standards. In a show of hands, Dr. Isadore Temkin, Mary Zbell, Margaret Keywan and Frank Pennington would **NOT** support contract renewal with Still River Gardens for the forthcoming year.

The next meeting will be 5:15 P M on January 6, 2010 at the Armory.

Respectfully Submitted

Margaret K Keywan

Recording Secretary

